



Emily Mostovoy-Luna, Associate Superintendent

General Confidentiality Agreement, Guidelines, Code of Ethics, and Informed Consent

PURPOSE: The purpose of these guidelines is to inform those participating in the SELPA level Collaborative Conference process what they can expect. Adoption of these codes of ethics is entirely voluntary. By signing, all participants freely and without coercion affirm their commitment to abide by the guidelines set forth below:

1. A Collaborative Conference provided by Ventura County SELPA assists parent/guardian(s) and district representative(s) to receive support to help resolve disagreements before a formal meeting is held such as an IEP. The process is voluntary, confidential and can increase effective communication between families and district personnel. The SELPA Coordinator will work with the team members either separately or together as a pre-emptive approach to resolve disagreements.
2. I understand that by participating in the VC SELPA Collaborative Conference, this does not deny or delay a parent's right to file with the Office of Administration Hearings (OAH) for Due Process.
3. I understand and agree that the discussions that occur during the Collaborative Conference process relating to the subject matter shall be CONFIDENTIAL and may not be used as evidence in any subsequent due process hearings or civil proceedings.
4. I am authorized to make decisions and create an agreement for resolution on behalf of my child or the district.
5. I understand that all resolution agreements are voluntary, and that the Alternative Dispute Resolution Coordinator cannot force any such agreement upon me.
6. I understand that the SELPA Level Alternative Dispute Resolution Coordinator will not treat as confidential any communication relating to child abuse or neglect that is disclosed during the process, whether it relates to the subject matter or whether it is made during any process which is part of the Collaborative Conference. I acknowledge and agree that the SELPA Coordinator has the right to disclose any communication made by me during a mediation relating to child abuse or neglect to the appropriate state and local governmental authorities.

Parent/Guardian Signature(s): _____ Date: _____

District Representative(s) Signature (s): _____ Date: _____

Alternative Dispute Resolution Coordinator Signature: _____ Date: _____