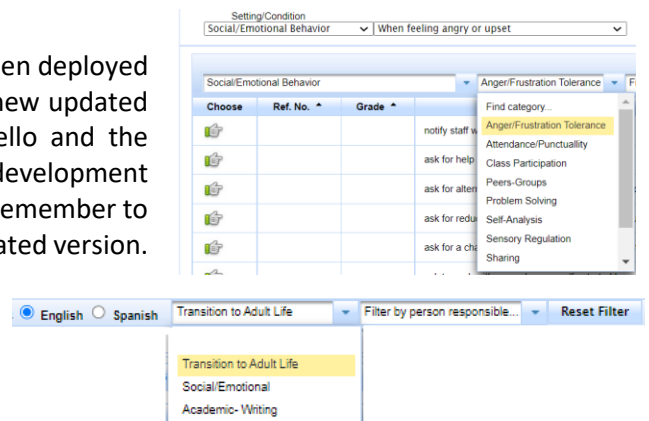## NEW features in SIRAS

- **Goals Developer:** The Social Emotional Behavior domain has been deployed as an update to the prior Social Emotional domain, now with new updated categories and stems. A big thank you to Fran Arner-Costello and the Ventura County SELPA behavior steering committee for the development and to Kern County SELPA for translating the new goal stems. Remember to save your favorite stems as you explore and start using the updated version.

- **You can now filter goals by Domain or Person Responsible** from the upper left side of the Progress Report, Data Collection and the Goals Developer. This will be helpful when printing data collection grids, reporting on progress by area and developing goals.

## IMPORTANT Information for all users in SIRAS

- **Siras is now using a new support ticketing system to help provide even better customer service.** For all support questions, we suggest emailing support@sirassystems.com. No need to CC Michael, Steve, or Brian.

- **Review your current student list in SIRAS.** Use the 'Manage Caseload' button under the Student Info menu to request students to be added or removed from your caseload.

- **Use the Student Data Overview links on your home page to monitor your caseload.** Review your students who have Overdue or Upcoming meetings (annuals due within the next 30 days and triennials due within the next 75 days).

- **Enter your students' most recent scores on the SBAC/CAA and ELPAC/VCCALPS into SIRAS.** Go to the Student Info menu/ Special Ed. Profile/Assessment Info to enter scores and levels.

- **Review your open meetings regularly.** Finalize IEP meetings as quickly as possible, right after parent consent has been received. Finalized IEPs are sent to the CDE as they occur throughout the year. The absence in reporting of a timely IEP meeting appears late.

> **Search for possible data discrepancies.**
>
> - **HS only:** Students with transition plans and missing transition services.
> - **Preschool only:** Update preschool program settings in September.

- **Service Logs:** Document an IEP service provided, an evaluation completed, and the completion of a consultation or the hours a student worked using the service log feature in SIRAS.

- **Communicate with your colleagues:** SIRAS contains many tools for communication. At the beginning of each school year, fill out the Info for Gen Ed (IEP at-a-glance) for each student and send a link to the form (plus goals, behavior plan, and health plans) to the staff. Utilize Batch forms to print copies of the Info for Gen Ed and/or other IEP forms for your caseload.

- **SIRAS Office Hours with SELPA for Training of Trainers (ToTs)/District Administrators** have been scheduled for the first Thursday of the month 3:30pm-4:30pm. Click on the Padlet link for the flyer.

## IMPORTANT Information for SIRAS Data Administrators in SIRAS

- **Get ready for Fall 1 reporting.** Utilize the IEP meeting Compliance Review sheet and Getting Ready for Census Day reporting ppt.

- **Develop lists and reports for your director.** Find Overdue meetings and/or Meetings without written consent using this help sheet.

- **Review the New Referral List** for students with Parental consent unreported to CALPADS. Create an archived record.

- **Review the SSID extract** from CALPADS for students who may not have a record in SIRAS.

- Enter your district/school progress report dates in SIRAS to match the regular report card dates to promote consistent progress reporting/benchmarks.

- **SIRAS Meetings and Trainings:** Training flyers are on the SIRAS4Ventura Padlet. Beginner and Intermediate training for New Teachers/Case Managers, Administrators and Specialists are scheduled. Registration is open on the SELPA website. Check the SIRAS4CALPADS Padlet for the SIRAS Zoominar schedule.

- **SIRAS Office Hours with SELPA for Data Specialists** are scheduled for the 3rd Thursday of the month 8:30am-9:30am. Click on the Padlet link for the flyer.