



Emily Mostovoy-Luna, Associate Superintendent

Facilitator's Code of Ethics

PURPOSE: The purpose of this statement is to inform those participating what they may expect from a SELPA level Alternative Dispute Resolution services facilitator. Adoption of this code of ethics is entirely voluntary. The requirement of, and terms of, any code of ethics are optional, at the mutual discretion of the facilitator and/or the host agency. By signing below, the facilitator freely and without coercion affirms the commitment to abide by the following guidelines:

1. The purpose of the Alternative Dispute Resolution Services provided by VC SELPA is to assist the Individualized Education Plan (IEP) team to work together collaboratively and effectively for the benefit of the student.
2. The facilitator recognizes the importance of impartiality with regard to any ideas, opinions, feelings or values expressed by any participant, and is committed to remaining neutral and unbiased at all times.
3. In the event the facilitator has any known or possible conflicts of interest with any aspect of the meeting, he/she will recuse him or herself from assuming a facilitator role or disclose the possible conflict to the individuals involved in the meeting.
4. The role of the facilitator is not to give advice or make recommendations other than to possibly help to lead the team to alternative solutions. Opinions about right or wrong will not be expressed, and if, in an IEP meeting, will only sign as a participant. All parties will sign the agreement form during a mediation session. The facilitator's role is to help the participants draw their own conclusions by supporting their communications.
5. The facilitator, participating in any of the ADR services offered through VC SELPA, will not voluntarily testify or report to any authority about what took place during the ADR session(s). The only exceptions are in the case that a report needs to be made due to mandating reporting laws or if proceedings are brought against the facilitator, which would require defense of the allegations.
6. The facilitator will safeguard the confidentiality of the student and District/Local Education Agency (LEA) for whom the IEP meeting is being held, as well as any information of a personal nature concerning any participant involved in an ADR service provided by VC SELPA.

Facilitator's Signature: _____ Date: _____

Participant(s) Signature: _____, _____,

_____, _____, _____,

Date: _____